



EMERALD SECONDARY COLLEGE

425 Belgrave-Gembrook Road, Emerald 3782

Phone: 03 5968 5388

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August 1st, 2024

On behalf of the College, I am pleased to confirm your Year 7 enrolment for 2025, and to welcome you to Emerald Secondary College. Thank you for selecting our college for your child's secondary education.

We are committed to providing a safe and orderly high quality learning environment for your child. We are proud of our college and the programs we provide. We seek to partner with you in your child's education, and look forward to meeting with you during this time.

We value our close partnerships with local primary schools and endeavour to build upon the strong foundations children have gained throughout their primary years, in all aspects of school life. **Following is a timeline of action items and events for parents:**

Due Date	Action Item	Detail
FRIDAY 20TH SEPTEMBER	Completed Enrolment forms required Return to the College office or via email to Emerald.SC@education.vic.gov.au	<ul style="list-style-type: none">• Student Enrolment Form• Birth Certificate copy• Immunisation Record• Consent - Photographs & Display Student work• Student Internet & Laptop Use Agreement
FRIDAY 20TH OCTOBER	Student Information Pack Families will receive an email with information and a link that will direct you to the ESC website, giving you access to the College Information Pack	<ul style="list-style-type: none">• Voluntary financial contributions & levies• Uniform requirements and supplier details• Booklist and supplier details• Bring Your Own Device (BYOD) requirements• Bus routes
FRIDAY 10TH NOVEMBER	Completed student forms required Return to the College office or via email Emerald.SC@education.vic.gov.au	<ul style="list-style-type: none">• Year 7 Vaccine Program Consent Form• Medical Conditions forms• CSEF Application form (where applicable)• Instrumental Music Enrolment Form• Compass User Guide
WEDNESDAY 4TH DECEMBER	Year 7 Information Night	Commences 6.30pm sharp Venue is Emerald Secondary College EPAC
MONDAY 9TH DECEMBER	Small Schools Morning Tea Disability Inclusion Orientation Day SEAL Program Orientation Day	Held at Emerald Secondary College
TUESDAY 10TH DECEMBER	Year 7 Orientation Day 9.00am – 3.10pm	Students attend Emerald Secondary College to meet Teachers and students and take part in a range of activities

If there has been a change to your family's circumstances and your child will not be attending **Emerald Secondary College in 2025** please contact us on 5968 5388 to withdraw your enrolment. Your support in this matter would be greatly appreciated.

Parents are encouraged to contact the College if you have questions or concerns.

Yours sincerely,

James Barut
Principal