



Bushfire Emergency

Emergency Management Information

Emerald Secondary College is committed to ensuring that our school community is as prepared as possible for possible emergencies such as a potential bushfire, gas leak etc. The safety of our students and staff is paramount. The College holds regular drills to ensure all staff and students can be prepared in the event of a real situation. The following information is a reminder of the key actions we would like all Parents/Guardians to be aware of:

Bushfire Response Information – Code Red (Catastrophic) and Extreme Days – Schools will close on a day declared a Code Red Fire Danger Rating Day. Emerald Secondary College due to its geographical location (in the Dandenong's) is a school that has been placed by the Department on the Bushfire At Risk Register and due to this the College may also apply for closure on an extreme day. The College has updated lists of all bus travellers, routes and contact numbers of drivers. The College on days of potential high fire danger also checks the CFA warnings website before allowing any bus to leave the College each afternoon on those days. Any bus that potentially passes through at-risk areas or routes will either be delayed or not run and the College will inform impacted students' parents via text message and ensure that students have an alternate arrangement in place to get home.

Due to this circumstance the College may also apply to the Department of Education for closure on extreme days ~ particularly when the risk to students/staff is considered extreme.

On days of closure the College will ensure all parents/guardians are notified in advance of a closure. No one is allowed on site on these days.

Parents/Guardians (separate heading)

Important for parents/guardians to ensure all contact no's including emergency contact details are up to ~~scratch~~ date so as to ensure key emergency emails/sms can get to you.

Bus Information

Mark Sidney — add email.

The member of staff responsible for BUS information is Charmila Herath (herath.charmila@edumail.vic.gov.au)

Public Transport Victoria (PTV) is currently strictly enforcing the rules and regulations regards to the students bus travel. Please be advised that only the eligible students get access to a school contracted bus free of charge. Following leaflets will help explain the School Bus Program and assist you in determining your child's eligibility to travel on a school bus.

Bus Timetables - 2016

Please note that there are different timetables for days of different bell times.

[School Bus Timetable Monday 2016](#)

[School Bus Timetable Tuesday, Thursday, Friday 2016](#)

[School Bus Timetable Wednesday 2016](#)

Parent Drop-off / Pick-up and Parking Zones

There are designated areas for parent parking (upwards of 40 spaces) plus also a pick up lane where parents can drop-off or collect their students from. We would ask that no drop-off or pick-up is to occur in the bus/road exit lanes (next to the angled parking). This is not only for safety reasons but also to allow a flow of traffic. The College also requests that the drive through lane be observed and parents not park or remain stationary in this as traffic, including school buses, will be blocked on the main road. Please observe the clearly marked no standing areas. Refer to the map for further information on where these areas are located.

Buses

Many of our students travel to and from school via either the public buses or the school buses. All students are required to hold and show each afternoon a valid bus pass and/or MYKI. Parents can find further information about bus travel via the college website and also via the PTV links provided. From 2017 the College no longer administers the process with bus travel – this is all done through PTV. The College has a role however to support PTV as it needs to monitor all students travelling on buses for emergency management purposes.

Bus Travel - Public Bus 695 to Emerald & Belgrave - On some days, especially Friday's there can be an increased demand on the number of students wishing to catch this public bus in the afternoon. Parents of students wishing to catch this public bus need to be aware that the driver is required by law to carry only a certain number of passengers. Once this limit is reached the College has no power to get more students on - and students will have to then wait for the next bus on that service (usually a 15-20 minute wait).

You can contact Mark with any q's you have about travel. Please also refer to the following information (attached) below which list the current bus timetable and information about the PTV application process for Bus travel.

Parents should note that the College has two MYKI bus services which are the Belgrave 695 & the Monbulk run. All other bus services to and from the College are available to parents through PTV application.